

## Sunrise Nanny Agency

<u>Mother/ partner/ Guardian details</u>	
Title:	First Name(s):
Surname:	
Address:	
E-mail address:	
Home telephone number:	
Mobile telephone number:	
Work telephone number:	
Occupation:	
Working hours:	
Marital Status:(please circle)      Married      Single      Living with Partner      Widowed      Divorced	
Religion:	Practicing?
Nationality:	
Do you smoke?	

<u>Father/partner/ Guardian details</u>	
Title	First Name(s):
Surname:	
Address:(if different from address above)	
E-mail address:	
Home telephone number(if different from above):	
Mobile telephone number:	
Work telephone number:	
Occupation:	
Working hours:	
Marital Status:(please circle)      Married      Single      Living with Partner      Widowed      Divorced	
Religion:	Practicing?
Nationality:	
Do you smoke?	

## Sunrise Nanny Agency

### Children's Details

Name:	Date of Birth:
Gender:	Religion:
Hobbies and Interests:	
School attends:	Times:

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Gender:	Religion:
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School attends:	Times:

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School attends:	Times:

Have you a baby due?
If so what date approximately:
Do any of your children have Special needs, medical problems or allergies?
If yes please give details
Is English their first Language?
What other languages do the children speak?
If English isn't there first language. What is there level of English?

## Sunrise Nanny Agency

### Your requirements

Please circle what you are looking for				
Nanny	Nanny share	Weekend Nanny	Holiday Nanny	Other
After school Nanny	Before school Nanny	Mothers help	Not sure	

Please circle what you are looking for		
Is the position	Permanent	Temporary
Is the position	Full time	Part time
Is the position	Live in	Live out
Is the position	Sole Charge	Shared Care

How long will Nanny/ Mothers Help be required for?
What date do you require them to start?
What date do you require them to finish?

What days and times do you require childcare?							
Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Start Time							
Finish Time							

Are the days or times stated above likely to change? i.e/ in the School holidays? If yes please provide details

Do you require light housework to be done?	Yes	No		
If yes please circle what you require				
Families Ironing	Hovering	Dusting	Tidying	Other
Children's Ironing	Children's washing	Tidying and cleaning children's bedrooms		

## Sunrise Nanny Agency

Do you require meals to be cooked?		Yes	No
If yes which meals	Breakfast	Lunch	Tea
If yes who for	Whole Family	Children	

Do you have any pets?		Yes	No
Do you require the nanny to help care for your pet		Yes	No
If yes please list the duties			

Do you require the nanny to drive		Yes	No
If yes will a car be provided		Yes	No

Do you require the nanny to swim		Yes	No
if yes how well?			

Will the nanny be expected to travel abroad?		Yes	No
If yes how often?			

If you require your nanny/mothers help to live in please describe the accomodation details			

What Salary are you offereing the nanny/mothers help?			
If your not sure we will be happy to advise you			

Do you require you nanny to be OFTSED registered?			
Would you like to use	Employer supported vouchers	Working family tax credits	

## Sunrise Nanny Agency

Do you require further details about a nanny becoming OFSTED registered?

Have you employed a nanny before?

If yes please give details below. Including how long they were your nanny, reason for leaving and their contact details.

Please circle 5 statements which would best describe the characteristic of the Nanny you require

Positive	Neat	Messy	Outgoing	Sensitive	Responsible
Negative	Organised	Honest	Calm	Attentive	Independent
Creative	Witty	Shy	Clean	Sociable	Dependable
Mature	Caring	Sporty	Artistic	Studious	Hardworking

Please use this space to give any other information which will help us place the right nanny

## Sunrise Nanny Agency

Will childcare take place in the family home?	Yes	No
Will childcare take place in holiday accommodation?	Yes	No
What type of home is it i.e./ house?		
Is there a garden?		
How many bedrooms?		
How many toilets?		
Do you have a dishwasher?	Yes	No
Do you employ any other domestic staff?	Yes	No
If yes please give details		

If you are staying in Holiday accommodation			
What type of accommodation are you staying in?			
Holiday Home	Hotel	Caravan	Other(please state)
Accommodation Name:			
Accommodation Address:			
Your room number:			
Please use this space to tell us about additional details about the accommodation. i.e/parking			

In the unlikely event of an emergency we request you give us details of a person we could contact if you are unreachable
Name:

**Sunrise Nanny Agency**

Relation to you:
Address:
Telephone number:
Mobile Telephone number:

How did you hear about Sunrise Nanny Agency?
Are you interested in Registering with our Babysitting Agency?
Do you know any other families who may be interested in our agencies?

I give permission for my details to be passed onto the nannies interested in my position
I will always follow the terms and conditions of Sunrise Nanny Agency
Signed: _____ Date: _____
Print Name: _____

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